# National Distributors, Inc. CHARITABLE GIVING POLICY

National Distributors, Inc. supports many charitable and civic organizations, both with cash and in-kind contributions. We are committed to building ties within our communities with a specific focus on children, education and health. We make every effort to assist in programs and resources that support and enrich the families of our employees. If you are a philanthropic organization and desire to be considered for a donation, we ask that you first review the guidelines below.

#### Tax Exempt Status

Our policy is to focus our support on those organizations that have been recognized as tax exempt, not-for-profit organization, under Section 501(c)(3) of the Internal Revenue Code.

## Geographic Limitations

Although we do not limit our giving to local organizations, we do give preference to organizations supporting the local community, in the areas that we serve.

#### We Give Directly to Charities

Although we do not limit our giving to local organizations, we do give preference to organizations supporting the local community, in the areas that we serve.

#### **Limitations**

Because we receive more requests than we can fund, National Distributors, Inc. generally does not offer support for the following types of requests:

- Individuals, including scholarships or travel expenses
- Political Organizations
- Religious Organizations



## **Donation Request Process**

Donation requests must be submitted in writing and received at least 60 days in advanced. Requests will not be taken over the phone. Written requests should include the following:

- Contact name, address and phone number
- Brief description of your organization
- Purpose of the project
- Description of your request (cash or inkind donation) and a brief explanation of how the donation will be used. If requesting in-kind donation, please include the amount or number needed.
- The outreach of your project. How many people are you expecting and what impact does it have on the community?

### **Send Donation Requests to:**

Amanda Persichilli at apersichilli@nat-dist.com or

National Distributors, Inc. Attn: Amanda Persichilli 116 Wallace Avenue South Portland, ME 04106

or call (207)773-1719 x3343

Our Executive Leadership Team reviews all requests on a weekly basis and will contact applicants within 2 weeks.